



CONTRACT



CHECK LIST

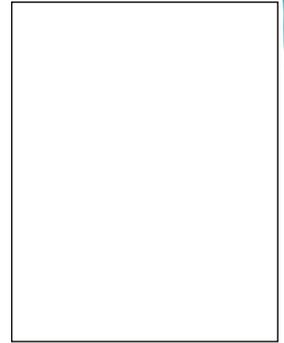
- Filled- up registration forms with complete Information and signature
- Filled-up Children's information forms
- Paid registration fees
- Two passport size photos of the child
- Copy of the child's birth certificate / passport and Qatari ID cards
- Copy of Qatari ID cards and passport of parents
- Copy of immunization card
- Any court orders involving custody of the child
(only for adoption, guardianship or divorce).



REGISTRATION FORM

Application Date : _____

Starting Date : _____



CHILD'S INFORMATION

Name as per QID/Passport :

Date of Birth :

Gender :

Nationality :

QID No :

Native Language :

Other Spoken Languages :

PARENT'S INFORMATION

FATHER

Name :

Home Address :

Home Phone :

Cell Phone :

Email Address :

Occupation / Company :

Work Address :

Work Phone :

MOTHER

Name :

Home Address :

Home Phone :

Cell Phone :

Email Address :

Occupation / Company :

Work Address :

Work Phone :

Parents : Married Divorced Separated Widowed Single

If parents are divorced, child lives with : _____ and legal guardian is : _____



EMERGENCY CONTACT DETAILS

In any case of emergency, please list below two persons that can be contacted if parents cannot be reached:

| EMERGENCY CONTACT ONE | EMERGENCY CONTACT TWO |
|-------------------------|-------------------------|
| Name : | Name : |
| Qatar ID Number : | Qatar ID Number : |
| Relationship to Child : | Relationship to Child : |
| Cell Phone : | Cell Phone : |
| Address : | Address : |

RELEASE AUTHORIZATION

Please list below all individuals who are authorized to collect your child. A passport size photo and an ID copy of all individuals authorized to collect your child to be provided.

| PERSON ONE | PERSON TWO | PERSON THREE |
|-------------------------|-------------------------|-------------------------|
| Name : | Name : | Name : |
| Qatar ID Number : | Qatar ID Number : | Qatar ID Number : |
| Relationship to Child : | Relationship to Child : | Relationship to Child : |
| Cell Phone : | Cell Phone : | Cell Phone : |
| Address : | Address : | Address : |

PHOTO PERMISSION

I give permission for Jellyfish Nursery to take photographs / videos for my child : Yes No

I give permission for Jellyfish Nursery to use / publish photos / videos taken for my child : Yes No



ATTENDANCE

| TIMING | 5 DAYS (SUN TO THU) | 3 DAYS (SUN & TUE & THU) |
|--------------------|---------------------|--------------------------|
| 7:00 AM TO 3:00 PM | | |

Any siblings currently attending Jellyfish Nursery? Yes No

How did you hear about us? _____

MEDICAL

Is your child currently under medical care : Yes No

If yes, please explain _____

Does your child take any medication? Yes No

If yes, what kind? For what _____

Does your child have any allergies? Yes No

If yes, please list and specify the treatment needed

Does your child have any medical condition such as heart or breathing problems that we should be aware of? Yes No

If yes, please list and specify the treatment needed



CHILD'S INFORMATION

In order to help your child settle into his/her class routine at Jellyfish Nursery, please provide us with the information listed below:

I would like my child to attend : Arabic lessons Qur'an lessons French lessons

Has your child been in a nursery before? Yes No

What kind of milk does your child drink? _____

How often does your child need to eat? _____

What is your child's favourite food? _____

Does your child take a morning or an afternoon nap? Yes No If yes, for how long? _____

Does your child have a comfort item? (For example: blanket, teddy bear etc.) _____

When does your child need the comfort item? _____

What is your child's favourite activities? _____

Is your child afraid of anything in particular? (Loud noises, water, insects etc.) Yes No

If yes please specify _____

Is your child potty trained? Yes No if potty trained:

Does your child indicate bathroom needs? _____

Does your child need help while toileting? Yes No if not yet potty trained

Does your child wear : Disposable diapers Pull-ups others _____

Does your child wear diapers while napping? Yes No

What words/ body actions does your child use for:

Hunger _____ Tiredness _____

Thirst _____ Mother _____ Toilet (Urination and BM's) _____

Does your child have speech delay? Yes No

Do you have any additional information you wish for us to know? _____

Parent's Signature _____ Date _____



FEE STRUCTURE

| DAYS | DAILY RATE | WEEKLY RATE | MONTHLY RATE | PER TERM |
|--------|------------|-------------|--------------|----------|
| 5 DAYS | 165 QR | 825 QR | 3,300 QR | 9,900 QR |
| 3 DAYS | 165 QR | 495 QR | 1,980 QR | 5940 QR |

Registration Fee: **QR 1,200**

Nursery hours from **7:00 am – 3:00 pm**

- 10% discount is applicable for sibling
- 10% discount is applicable for termly payments
- Additional payment must be made to the nursery for extra hours



NURSERY CONTRACT TERMS & CONDITIONS

REGISTRATION

To enroll your child at Jellyfish Nursery, we request a registration form, duly signed and completed, along with a non-refundable registration fee. This is essential to guarantee your child's spot at the nursery.

FEES POLICY

Payments are expected on the initial day of each month or term, as per this agreement. Late payments surpassing one week will incur a fine of QR 500.

For kids who enroll in the nursery mid-month, payment should be made on a weekly and daily basis until the month concludes. The monthly rate applies from the 1st to the 31st of the month, while the weekly rate applies from Sunday to Thursday within the same month.

Parents remain obligated to fulfill the full payment of agreed-upon fees for the month/term, even if their child is unable to attend the nursery due to illness or other reasons.

Parents are kindly asked to provide the nursery with a two-week notice in advance if they intend to withdraw their child. Failure to do so will result in the obligation to pay the full month's fee.

Families with more than one child registered and attending the nursery full-time are eligible for a sibling discount. This only applies in a condition that both are attending the same period.

Should the child not engage with the nursery within a 3-month period, an additional registration fee will be enforced.

HEALTH POLICY

To ensure the well being of all the children in attendance, our nursery adheres to strict guidelines.

- Children displaying signs or symptoms of illness should stay at home.
- Children needing antibiotics should be kept away from the nursery for at least 24 hours.
- Children should abstain from attending the nursery for a minimum of 48 hours after the last occurrence of sickness or diarrhea to prevent the risk of cross-contamination.
- Parents are accountable for conveying all pertinent information about their child's medical needs to Jellyfish Nursery



CHILD BECOMES ILL AT THE NURSERY

In the event that your child becomes unwell at the nursery, we will notify you to arrange for their pick-up within one hour.

We will assess the following criteria to determine if it is necessary for your child to go home:

- Fever of 37.8 c & above
- Inflammation of the eyes
- Diarrhea
- Pain
- Unknown rash

HEAD-LICE AND THREADWORMS GUIDANCE

- Head-lice and threadworm infestations are prevalent among young children. In case of infection, we will sensitively notify the parents and request that the child undergo treatment to ensure they are free of lice or threadworms before returning to the nursery.

FOOD POLICY

We recommend that parents provide only nutritious and high-quality food, any unhealthy items will be returned. Due to potential allergies, we kindly request that parents refrain from sending children to the nursery with nuts.

Parents are urged to communicate any food, medicine, activity or circumstances that may trigger an allergic reaction for their child in the nursery. This information should be provided in writing. Parents remain obligated to fulfill the full payment of agreed-upon fees for the month/term, even if their child is unable to attend the nursery due to illness or other reasons.

INJURY POLICY

- In the event of an injury, the nursery staff will make every attempt to reach the parents and provide immediate medical assistance by our trained staff.
- All injuries will be documented and explained verbally to the parents.
- Jellyfish Nursery is well child-proofed and ensures constant supervision, however accidents can occur and the nursery will not be held liable for any accidental injuries to your child.

PERSONAL PROPERTY AND BELONGINGS

Jellyfish Nursery is not liable for any loss or damage to children's belongings. It is the parent's responsibility to clearly name and label all clothing items. Kindly include a fully labeled change of clothes in your child's bag. Toys, books, jewelry and any other personal items are not permitted in our nursery.



SECURITY

The child will not be permitted to leave the nursery with anyone unfamiliar to the staff unless prearranged with the parents and communicated to the nursery staff. Alternative arrangements are made only written by SMS and the nursery will need the name, address and phone number of the authorized person. Furthermore, proof of identity for the designated person will be required upon arrival at the nursery.

CCTV ACCESS

CCTV access will be given to all parents who paid the tuition fee to the nursery and have requested access to the CCTV. Our Nursery facility is fully covered by CCTV for full protection of our children.

BEHAVIOUR

Jellyfish Nursery has a zero-tolerance policy for aggressive behavior I children. If a child consistently displays aggressive behaviour, we may request the parent to temporarily remove their child until the behaviour improves.

Additionally, Jellyfish Nursery does not tolerate misconduct or improper behavior from parents. Serious misconduct by parents may lead to immediate termination of services without refunds or liability to the nursery.

The management of Jellyfish Nursery reserves the right to refuse admission in the best interest of the child and other children in the nursery.



AGREEMENT

These terms and conditions constitute the comprehensive agreement between the first party and the second party. The first party retains the right to update, amend and implement these terms and conditions at any time.

By signing and returning this contract, we confirm that we have read, understood and accepted the terms outlined in this agreement, agreeing to adhere to them.

Please note that signing and returning this contract imply full acceptance of all the above terms and conditions.

FIRST PARTY

First Party
JELLYFISH NURSERY

Name

Job Title
JELLYFISH NURSERY

QID No

Date of Signature

Signature (Must be same in QID)

SECOND PARTY

Child's Name

Parent's Name

QID No

Date of Signature

Signature (Must be same in QID)



PARENT'S PERMISSION (ATTACHMENT 1)

Student's Name _____

If you or any emergency contact person cannot be reached, this letter gives Jellyfish's staff or permission to seek emergency medical treatment for your child.

Allowed _____

Not Allowed _____

Parent's Signature _____

Date _____

This letter gives Jellyfish nursery permission to take photographs of your child. We may use the child photographs on our website or on nursery displays. We may also make video and web cam recordings for educational use.

Allowed _____

Not Allowed _____

Parent's Signature _____

Date _____



CONFIDENTIAL DISCLOSURE (ATTACHMENT 2)

Dear Parents,

To ensure your peace of mind, we emphasize the significance of keeping you informed about your child's happiness and well-being. Utilize our iCare App to effortlessly view your child engaged in playful activities from your phone or computer.

I, _____, having the ID Number of _____, am solely responsible for safeguarding my username and password. I agree not to capture, share, or utilize screenshots or recordings of Jellyfish Nursery CCTV footage without written approval. This rule is designed to respect the privacy of children, as some parents restrict the use of their child's photos or videos. Accessing the camera is limited to 5 minutes per session, not exceeding 4 times daily. Violating this agreement may lead to legal consequences, including monetary damages.

Parent's Signature _____

I confirm that I have read, comprehended, and accepted the information mentioned above and I hereby sign it.



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 [@jellyfish_nursery](https://www.instagram.com/jellyfish_nursery) |  [@jellyfish.nursery](https://www.facebook.com/jellyfish.nursery) |  www.jellyfishnursery.com

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